

Concordia Jr. /Sr. High School
13570 Eldridge Ave., Sylmar, CA 91342
(818)362-5861 www.concordiaschools.org

International Students Procedures For Application and Issuance of I-20

Concordia Jr./Sr. High School is enriched by the wide variety of experiences that foreign students bring to our program. Foreign students are encouraged to apply for admission into Concordia using the following guidelines. An I-20 Form will be sent to the foreign student when the applicant has been accepted as a student at Concordia.

To be considered for enrollment, please complete the following; all forms must be completed in English:

- Submit the **Application Form** including **International Student Supplement Application** with the \$500.00 Application Fee.
- The **School's Recommendation Form** is to be completed by the principal, a teacher, or other school official.
- A **letter of recommendation regarding the student's written and verbal English ability** is to be returned to Concordia.
- A **copy of the student's academic records** showing courses completed, marks received, and number of class hours for each class per week is to be submitted.
- **Proof of support** (to issue an I-20 we are required to ascertain whether a student has the financial resources to stay in the United States) is needed.
- **Proof of guardianship** while the applicant is in the United States.

Additionally, after arriving in the United States the student will need:

- **Immunization Records** for polio, tetanus, diphtheria, pertussis, mumps, and rubella. A mantoux TB test is also required of all students entering a California school. All students entering the seventh grade in California must have a hepatitis B immunization.
- **Proof of medical insurance** is required by the United States.

All forms completed in a language other than English must be translated into English before being sent to Concordia. All forms are to be sent to:

Admissions for Concordia
13570 Eldridge Avenue
Sylmar, CA 91342
U.S.A.

| |
|-------------------------|
| Date Rec'd _____ |
| App Fee Amt Rec'd _____ |

International Student Application

Student Information for I-20 Form

International students need to complete this **supplemental form** in addition to the Application for Admission Form. Please type or neatly print.

Student's Name _____

Present Age _____ Current Grade _____ Applying to Grade _____ Date of Birth _____ Gender M F

Country of Birth _____ Country of Citizenship _____

Passport Number _____

Native Language _____ Other Languages Spoken _____

English Language Level: Beginner Intermediate Advanced Recent TOEFL Score (optional) _____

Father's Name _____ Mother's Name _____

Home Address: Street _____

City _____

Province _____

Country _____ Zip Code _____

Mailing Address (if different) _____

Home E-mail Address _____

Have you studied in the U.S. before? _____ If so, where? _____

Do you now have a visa to enter the U.S.? _____ If so, what kind? _____ Issued by? _____

Have you ever been issued an I-20? _____ If so, by what school? _____

When do you wish to enter Concordia Jr./Sr. High School? _____

What are your plans after you leave Concordia Jr./Sr. High School? _____

Name, address, and telephone number of U.S. contact person: _____

Student Information

Application is for: Fall 20____ or Spring 20____

Last Name _____ First Name _____

Middle Name _____ Preferred Name _____

Ethnic Group (optional): Circle all that apply. White Hispanic Black Asian/Pacific Islander Native American

Information Regarding Guardians with whom student lives:

Relationship To Student: _____ Last Name _____

_____ First Name _____

Title: Mr. Rev. Dr. Other _____ Middle Name _____

Teachers should contact this person: 1st 2nd 3rd Preferred Name _____

Work Phone _____ Other Phone _____

E-Mail Address _____

Employer _____ Occupation _____

Relationship To Student: _____ Last Name _____

_____ First Name _____

Title: Mr. Rev. Dr. Other _____ Middle Name _____

Teachers should contact this person: 1st 2nd 3rd Preferred Name _____

Work Phone _____ Other Phone _____

E-Mail Address _____

Employer _____ Occupation _____

Information Regarding Parent in Home Country:

Relationship To Student: Mother Father Title: Mrs. Ms. Rev. Dr. Other _____
 Other

First Name _____ Last Name _____

Mailing Address _____

E-Mail Address _____ Phone _____

Employer _____ Occupation _____

Additional Information

Current School Applicant Attends _____

Grades Attended & Reason for Leaving _____

Church Membership (name & full address) _____

_____ Name of Pastor _____

Have you been baptized? Yes No If yes, please provide baptism date ____/____/____

Are you, as parents/guardians, interested in learning about the Lutheran Church? Yes____ No____

Has the applicant ever been convicted, found guilty, pled guilty, pled no contest, or admitted as true, any allegations of criminal or vehicular misconduct in any court proceeding? Yes No If yes, please explain:

Has the applicant ever been suspended and/or expelled from a school? Yes No If yes, please explain:

Phone numbers are sometimes made available to other parents to network our student body. If you are opposed to making your number available, please advise us.

Various means of sharing the good news of Concordia Schools are utilized throughout the year such as brochures, videos, newsletters, etc.

I give Concordia Schools permission to use my student's picture for promotional purposes without my prior consent
 Yes No

I give Concordia Schools permission to use my student's name for the purpose of describing a picture in newsletters
 Yes No

Parent Signature _____ Date: _____

Parent Questionnaire

1. Give us an example of something your child did that made you very proud.

2. How would Concordia Schools be a good match for your child as well as for your family?

We herewith concur with this application for our student. We will support the school in Christian training in every way possible in order to assure the best success of our student at Concordia Schools. We certify that all statements made above are correct, accurate, and complete. We understand that the application fee is non-refundable once our student is accepted.

Parent Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Financial Responsibility

Upon completion of the enrollment procedures and acceptance of my student, I promise to pay Concordia Schools the full tuition as set forth in the tuition statement mailed to the person responsible for payment. _____ (*Initial*)

We are in agreement with Concordia Schools that no records of marks, courses, or credit shall be released until all tuition and other charges are paid in full.

Print Name(s) or Person(s) Responsible for Payment: _____

Address _____

Home Phone _____ Work Phone _____

Relationship to Student _____

Signature _____ Date _____

Signature _____ Date _____

Please note that all parties responsible for payment must fill out and sign this portion.

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Student Questionnaire

This form is to be hand written by the student who is applying for admission.

Name of Student _____
Last *First/Middle*

1) Name three dreams you have for high school.

2) How can Concordia help you achieve those dreams?

3) What are the accomplishments of which you are most proud and why?

4) What gifts will you bring to Concordia?

Student Responsibility

I desire to receive a Christian education. I promise to do my best in obedience to rules, in working to my potential, and in living a Christian life.

Student Signature: _____ Date: _____

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Previous School's Recommendation Form

Student Information

Last Name _____ First Name _____

Middle Name _____ Current Grade Level _____

Street Address _____

City, State, & Zip _____

Grade Average (circle) A A- B+ B- C+ C C- D+ D D- F

Compared to all students this age with whom you have dealt, please rate this student in the following areas:

Academic

- | | | | | |
|------------------------|---|--|----------------------------------|--------------------------------------|
| Potential | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Achievement | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Participation | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Attention Span | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Organizational Skills | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Reading Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Writing Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Mathematical Ability | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Study Skills | <input type="checkbox"/> below expectations | <input type="checkbox"/> better than tests | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Enthusiasm | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Motivation | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Creativity/Imagination | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |

Character

- | | | | | |
|---------------------------------------|--|---|---|---|
| Integrity/Honesty | <input type="checkbox"/> questionable | <input type="checkbox"/> usually trustworthy | <input type="checkbox"/> trustworthy | <input type="checkbox"/> highly developed |
| Initiative | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Dependability | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Self-discipline | <input type="checkbox"/> occasionally | <input type="checkbox"/> somewhat | <input type="checkbox"/> usually | <input type="checkbox"/> extremely |
| Perseverance | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Independence | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Concern for others | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Reaction to Criticism | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Respect for Faculty | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Maturity | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Emotional Stability | <input type="checkbox"/> easily frustrated | <input type="checkbox"/> seeks much attention | <input type="checkbox"/> somewhat tense | <input type="checkbox"/> stable |
| Appreciation for Cultural Differences | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Willingness to Live Within Rules | <input type="checkbox"/> seldom | <input type="checkbox"/> occasionally | <input type="checkbox"/> frequently | <input type="checkbox"/> always |

Continued on Back

Personality

| | | | | |
|--------------------|-------------------------------|-------------------------------|-------------------------------|--------------------------------------|
| Sense of Humor | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Creativity | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Imagination | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Leadership | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Peer Compatibility | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Self-confidence | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Common Sense | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Energy | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Cooperation | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |
| Oral Expression | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> outstanding |

Please list any major disciplinary actions taken including suspensions and expulsions.

Please list any significant physical, social, or mental limitations.

Comment on the student's home life and the effect this will have on the student's education and life at Concordia Jr./Sr. High school.

I strongly recommend, recommend, recommend with reservation, do not recommend, the applicant for admission to Concordia Jr./Sr. High School. For further information, please contact me.

My knowledge of this applicant is derived from his/her school records, comments from other teachers, a casual acquaintance, a personal relationship with the student.

Signature _____ Date _____

Name Printed _____ Title _____

School Name _____ Telephone _____

School Address _____

Thank you. Please return this form to:

Concordia Jr./Sr. High School, 13570 Eldridge Ave., Sylmar, CA 91342